

Cooter Jr. /Sr. High School Student Handbook 2011-2012



Superintendent William Crowder
Principal Clay Snider

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PURPOSE

The purpose of this handbook is to help students and parents get acquainted with the facilities and regulations of our school. Please read each page carefully in order to become familiar with the items which concern you.

The general policies, rules, and regulations that follow are intended to be used for the benefit of everyone involved with the Cooter R-4 School District. For each student there are guidelines of policies to follow as you grow and mature here at Cooter Jr./Sr. High School. For parents, these rules and regulations are aimed at informing and acquainting you with the policies of our school.

Having respect for oneself and showing respect and consideration for those around you are important qualities which make for a congenial student body. We expect the best from you and, in turn, the staff will strive to administer policies with sincere fairness and justice.

TO THE STUDENTS OF COOTER R-4 SCHOOL DISTRICT

The opportunity to get an education is a privilege which should not be abused. Among the lessons one learns in school, a very important one is discipline. Discipline is not taught as a subject but is a vital part of the whole structure of education. Success in life depends upon good self-discipline. In your training you should develop self-control, character, orderliness, and efficiency. Self-discipline is the key to good conduct and the proper consideration for others.

Persons in authority must take a firm position concerning the violations of school standards with regard to disrespect to teachers, the flaunting of authority, vandalism, and other behavior patterns.

We urge you to give much thought toward trying to understand the purpose of discipline in school so that you may form a positive attitude toward it and not only do your part in making your school an effective place for learning but in developing habits of self-restraint and self-control which will make you a better person.

Most students will progress in school without any difficulty, but some may have problems in learning, social adjustments, or both. If a problem occurs, be sure to level with parents, the principal, counselor, and teachers.

We welcome you and urge you to take advantage of all the opportunities offered by your school. We hope this booklet will provide you assistance in being a successful student at Cooter Jr./Sr. High School.

William Crowder
Superintendent

Board of Education

Clay Snider
Principal

MISSION STATEMENT

The Cooter R-4 School District will assist all students in finding their interests and capabilities and to further develop those interests and capabilities to the maximum use of their potential as successful citizens for the Twenty-First Century.

VISION STATEMENT

The Cooter R-4 School District will provide an education program that prepares students for the future by staying abreast of knowledge and its application, technology, and educational methods. We will provide a curriculum that will meet the needs of college bound students, the needs of students pursuing a vocation, and the need of those students entering the work world immediately after graduation.

SCHOOL SONG

Cooter High Our Alma Mater
Loyal We Will Be

To the Blue, Red, and White Our Colors
Through Eternity
In the Future We'll Remember
Joys and Friendships Nigh

To the School We Love and Cherish
Hail to Cooter High

SCHOOL COLORS

Red, White, and Blue

SCHOOL MASCOT

Wildcats

CONTACT INFORMATION

Superintendents Office	(573) 695-3312
Principals Office	(573) 695- 4972
FAX	(573) 695-3073

WEBSITE

<http://cooter.k12.mo.us>

HANDICAP POLICY

The Cooter R-4 School District does not discriminate on the basis of a handicapping or disabling condition. The Board of Education, administration, and faculty strive to make our school accessible to

physically challenged students. Parking for disabled students is located next to the high school and is clearly marked. Restrooms accessible to the handicapped have been installed at the high school and are for the use of students in grades K-12. The Cooter R-4 School District policy also clearly states, that, if needed, classes can be moved from the upper floors to the ground floor to make them more accessible to handicapped students.

DISMISSAL OF SCHOOL

Should school be dismissed due to snow, ice, or other inclement weather conditions, several area radio stations will announce the closing of school the morning of the dismissal. The following stations will inform the public of the dismissal.

KHLS	Blytheville	96.3
KCRV	Caruthersville	105.1
KTMO	Kennett	106.5

There will be a radio announcement only if school is dismissed. The announcement will be made the morning of a possible dismissal, not the night before. Do not call school officials.

VISITORS

Visitors to classes cannot be permitted. The policy of the Board of Education states: "Only students enrolled in school and authorized people will be allowed on school grounds, buildings, and gym." Persons wishing to visit school must first check through the Principal's Office to receive a visitor's permit.

FEES

There will be no fees for books, keyboarding, etc. The price of admission for activities will be established at the beginning of each school year. All students are responsible for unreasonable wear and damage to books and equipment. Should a student fail to pay for damages done to books, equipment, furniture, or buildings, the transcript of grades and student records will be held. Release of student records will occur upon settlement of damages.

LOCKERS AND DESKS

1. Lockers and desks are not student owned. They are owned by the school district and provided for student use. The administration reserves the right to inspect and search any and all lockers at whatever time and for whatever reason deemed necessary.
2. Lockers for keeping books and other personal property will be assigned to students at the beginning of each school year. Do not leave books on top of lockers or in the windows. Lockers must be kept in a tidy condition free of posters, markings, and debris.
3. Cooter School will not be responsible for personal belongings left unattended. Students should secure all valuables by using a lock on their locker or giving valuables to teacher. (Money, clothes, cell phone, jewelry, purses, wallets, etc...)

ARRIVAL TO SCHOOL

Students arriving on school campus on a school day, by way of bus, walking, vehicle or any other mode of transportation is not to leave school campus without receiving permission from the teacher on duty or

the Principal. One is not allowed to enter the building for any reason other than bad weather before 8:15. Permission to enter the building may be granted from a teacher or administrator under certain circumstances. When students must go inside due to inclement weather, students are to go to the gymnasium only.

If driving to school students should have their vehicles parked in the student parking area and be out of the vehicle before the first bell has rung at 8:15. This will help to prevent tardiness and congestion in the parking lot.

SIGN-IN AND SIGN-OUT SHEET

The sign-in sheet is to be used by any student who is arriving at school after the 1st hour tardy bell has rung. The sign-out sheet is not used as permission to leave school. This list is used only for approved permission. Approval is granted when a parent, grandparent, etc., comes to school to get the student or phones the school giving permission or sends a note stating the reason for leaving school. A student using the sign-out sheet without permission is perceived as truant. A note or phone call from parents must be presented for a student to be excused to sign-out.

ATTENDANCE

Absenteeism hampers educational achievement and is detrimental to vocational and academic success. Parents, students, and teachers all share in the responsibility for encouraging regular attendance. The following policy has been designed and hereby adopted to provide a framework for ensuring responsible attendance by all students. The “Compulsory Attendance Law” of the state of Missouri requires that all students must attend school until the age of sixteen.

Each period will count 1/7 of a school day. Students will be allowed 8 absences per semester. Students will be allowed to attend Attendance Recovery to make up absences 9 and 10. Students that have 11 or more absences will not be allowed to make up work. Students that have 11 or more absences will not be allowed to participate in or attend ANY extracurricular activities (including Prom, Graduation, School Dances, Ballgames, and parking on school property) for the remainder of the semester.

1. Students may not leave campus during school hours without permission from the Principal or Superintendent. Students failing to secure permission will be subject to the penalty for truancy. Students leaving must sign out in the office.
2. Students absent from school without consent or who leave during school without permission from the Principal or Superintendent or who participate in a “Skip Day” or who deliberately absent themselves from a class are considered truant and could be placed in in-school-suspension for up to three days. Parents will be notified. In addition, all time lost because of truancy shall be considered “Zero Work.”
3. Students absent from school more than one -half day on a day of a social activity, athletic contest, or any other school-sponsored activity will not be able to participate in that activity during the day or evening unless prior arrangements have been made with the office.

ATTENDANCE RECOVERY

Students that have 9 or more absences in any class will be required to attend 2 Saturday Detentions to make up 1 absence. Students will follow the Saturday Detention Policy while attending Attendance

Recovery.

ATTENDANCE COMMITTEE

On the students' 11th absence the student and his/her parents will appear before the Attendance Committee. The Attendance Committee will decide what further action will be taken. The Attendance Committee consists of the Principal, Counselor, Superintendent, School Board Members, and Teachers.

MAKE-UP WORK

Students are responsible for completing assignments missed during absences. The student is to ask the teacher for missed assignments. Make-up work is to be submitted to staff in a timely manner (three days unless other arrangements or made).

TRUANCY

Truancy is the absence from one or more classes during a school day without the permission of parents or school authorities. Work missed while a student is truant may not be made-up and the student receives an "F" for the day in each class missed. The disciplinary procedures for truancy are as follows:

- 1st Offense: Corporal Punishment
- 2nd Offense: Saturday Detention/OSS
- 3rd Offense: Appear before the Board of Education.

TARDIES

The fact that tardiness causes daily disruption to the instructional process makes it necessary to adopt the following policy to discourage late arrival in class:

Tardy will be assessed when a student is not in class when second bell rings. Three minutes will be provided as a pass time so students may go to their lockers and use the restroom as needed. Students must bring proper materials to the class. Leaving the classroom for materials will be considered a tardy.

Tardies Per Semester:

- 1 and 2: Warning
- 3 and 4: Corporal Punishment/Saturday Detention
- 5 and Above: Corporal Punishment/Saturday Detention/OSS

11.0 GRADING SCALE

The standard marking system is as follows:

95-100	A	11.0	75-77	C	5.0
90-94	A-	10.0	70-74	C-	4.0
88-89	B+	9.0	68-69	D+	3.0
85-87	B	8.0	65-67	D	2.0
80-84	B-	7.0	60-64	D-	1.0
78-79	C+	6.0	0-59	F	

Should a student make an "F" the first quarter and a grade higher than an "F" the second quarter, the student will receive a semester grade by using the point system by averaging the two number grades

together to obtain the semester grade. This rule shall also apply to grades for the third and fourth quarter. The second semester grade will be determined by averaging the two grades.

HONOR ROLL, HONOR STUDENT, & VALEDICTORIAN/SALUTATORIAN REQUIREMENTS

To be on the honor roll, a student must have an 85% in all classes with no grade less than a “B” in any class. All classes and grades earned are used to figure honor roll. Students must make honor roll all four (4) quarters in order to qualify for the honor roll trip.

To graduate with Honors, a student must have a minimum of a 9.0 on the 11.0 scale. This is equivalent to a B+ with an average of an 88 or 89%. In addition the student must have a composite score of 18 or higher on the ACT test.

The Valedictorian and Salutatorian will be chosen based upon class rank on the 11.0 scale, in the case of a tie, the student with the highest overall four year average will be named Valedictorian. Students must have attended Cooter High School for four complete school calendar years (8 semesters) prior to graduation.

CLASSIFICATION OF STUDENTS

7th Grade: Must be promoted from the sixth grade.

8th Grade: Must have completed and successfully passed at least five of eight semesters of the following seventh grade subjects:

- A. English
- B. Social Studies
- C. Science
- D. Math

9th Grade: Must have completed and successfully passed at least three of the following eighth grade subjects:

- A. English
- B. Social Studies
- C. Science
- D. Math

10th Grade: Must have completed at least 5.5 units of ninth grade work.

11th Grade: Must have completed at least 11 units of ninth and tenth grade work.

12th Grade: Must have completed at least 16 units of credit to be a member of the senior class.

GRADUATION REQUIREMENTS

Policy passed by the Board of Education states:

1. Any student absent more than 10 times from a class during a semester will receive no grade nor credit in that class without prior approval of the Superintendent or Board of Education.
2. In order to graduate, a student must pass twenty-two units of credit and be in attendance for eight semesters. Starting with the class of 2010, a student must pass twenty four units of credit and be in attendance for eight semesters.
3. All students must pass one full unit of American government, ½ unit of Missouri History,

½ unit of health, and ½ unit of Personal Finance before graduation.

4. All students must complete the following curriculum before graduating:

MISSOURI DEPARTMENT OF EDUCATION REQUIRED CURRICULUM

Communication Arts	4 Units of
	3 Units of Math
	3 Units of
Science	4 Units of
Social Studies	
	• A
American History required	• ½
Missouri History required	• A
American Government required	○ U
U.S. Constitution Test required	○ M
Missouri Constitution Test required	
Physical Education	1 Unit of
Arts: Band. Art. Music.	1 Unit of Fine
Practical Art: Business	1 Unit of
Finance (10 th -12 th)	½ Unit of
Health	½ Unit of
Electives	7 Units of

PEMISCOT COUNTY CAREER & TECHNICAL CENTER VOCATIONAL CURRICULUM

Vocational School	6 Units of credit from
Communication Arts	4 Units of
	3 Units of Math
	3 Units of Science
Studies	3 Units of Social
	1 Unit Fine Arts
	1 Unit Practical Arts
Finance	½ Unit of Health; ½
	2 Units of Electives

CHANGING SCHEDULE

Students will have one week to change their schedule at the beginning of school, in situations where it is deemed necessary, with the approval of the counselor and principal. Schedule changes at mid-semester will be done only in an emergency situation with the approval of the Counselor and Principal.

REPORT CARDS

Report cards will be given to students the first Friday following each nine week period when possible. The report will contain a grade, a record of attendance and such other information as professional staff may deem desirable.

LUNCH PROGRAM

A. Purpose

1. It shall be the primary purpose of the lunchroom program to make available to all pupils in the district hot lunches and milk in accordance with the standards and requirements established in the National School Lunch Program and Special Milk Program.

B. Free Lunches

1. Free lunches and reduced lunches will be allowed on recommendation by the Principal or determined by information on application for school lunches. Applications are sent home the first day of school. If one wishes to apply for free lunches, one may complete an application in the Principal's office.

C. Lunch Period and Cafeteria

1. The lunch period is from 11:49 a.m. to 12:20 p.m.
2. Each student will empty his or her tray and remove all debris, silverware, etc. from his or her area.
3. Orderly behavior is expected of every student while in the cafeteria.

OPEN CAMPUS POLICY

Students will be allowed to leave campus for lunch between 11:49 a.m. and 12:20 p.m. on a daily basis. This is a privilege that can be revoked at any time for one student or for the entire student body. This privilege will be at the discretion of the administrative team. During this "open campus" students may not go to their home or residence without permission and the approval of the principal.

LITTERING

Students are to place bottles, cans, and other trash in provided containers. Do not throw trash along the road or sidewalk. Littering of the town and campus will not be tolerated. Students are not to sit or stand on the lawns at residences between school and town during lunch. If you are coming from town and have some paper hold on to it until you can dispense of it properly.

- | | |
|--------------|--|
| 1st Offense: | Verbal Reprimand/ Clean littered area/Loss of Off Campus Privileges |
| 2nd Offense: | Clean littered area/Corporal Punishment/Saturday Detention/Loss of Off Campus Privileges |
| 3rd Offense: | Clean littered area/Corporal Punishment/Saturday Detention/Loss of Off Campus |

GUIDELINES FOR STUDENT CONDUCT

1. As high school students you are considered as young men and women; therefore, you are expected to conduct yourselves as such in a public institution.
2. It is proper for students to keep emotional impulses under control and to refrain from showing a public display of affection-such as holding hands, physically assaulting a student in the hall, etc.
3. It is proper that respect and courtesy be shown for other people, their property, and public property at all times.
4. Students are to refrain from sitting in windows, on furniture in classrooms, or entering classrooms through the windows; all of which could lead to disciplinary action.
5. The office is not for loafing. Should you have business in the office, conduct it as soon as possible and return to class.
6. Students are not to cross the highway in front of the building to talk with persons in cars at noon or to loaf at the fence next to the parking area at noon.
7. Students are not to raise or lower windows or screens without permission from the teacher.

LEAVING CLASS

Students are to remain in class during class periods. Students are not allowed to leave class unless it is an emergency and with permission from the classroom teacher. Students are to be in their assigned classroom at all times.

STUDENTS EATING AND DRINKING IN BUILDING

Food and drink items should not be visible inside the school buildings. Students will be allowed to eat and drink in the gymnasium before school and during the lunch period as long as they are responsible in cleaning up after themselves. This privilege may be revoked by the administrative team at any time. Students should not chew gum in the building.

ASSEMBLIES

The school schedules assemblies and pep rallies during the school year. Admission is free and everyone is required to attend. Good conduct by the student body is very important at these assemblies and rallies. Visitors and participants in the assembly program will judge our school and community by the type of behavior exhibited during the program.

CO-CURRICULAR ACTIVITIES

Class meetings shall be scheduled according to class needs. All class and club parties and other group activities must be approved and scheduled on the activity calendar by the Principal. Each class is permitted to engage in one fund-raising activity annually. All fund-raising activities must be approved by the Principal and scheduled on the activity calendar in advance of the beginning date.

SOCIAL ACTIVITIES/DANCES

Students attending dances or other social activities sponsored by Cooter Jr. /Sr. High School cannot be enrolled below the 7th grade. If a person is not attending Cooter Jr. /Sr. High School, a date-card must be completed and submitted to the Principal for verification and approval.

The following rules apply to all dances including the Junior/Senior Prom:

1. Students are allowed to invite guests. If this guest is from another school or has already graduated, the name of the guest must be placed on the dance guest list. This list will be in the Principal's Office. Out-of-school guests not approved by noon on the day of the dance will not be allowed to attend the dance. If the Prom is held on Saturday, out-of-school guests must be approved on Friday the day before. Males will have to invite females and females will have to invite males.
2. Each student is responsible for his or her guest/date.
3. A faculty member will be at the door with a list of students and dates. Those not registered will not be allowed entrance.
4. No smoking will be allowed at any time. Those caught smoking will be told to leave the dance.
5. No drinking of beer, alcohol, or any other type of intoxicating beverage is allowed. Those caught will be escorted from the dance immediately and will be subject to the punishment described in the handbook for drinking alcoholic beverages. In addition, a person will not be allowed to enter the dance if he/she is under the influence of alcohol or any other drug.
6. There will be no loitering or visiting outside the gym before, during, or after the dance.
7. If a student leaves the dance, he/she may not return.
8. Elementary students cannot be invited to any dance.
9. The Junior/Senior Prom is limited to students in grades 9-12 and recent graduates. Jr. High students are not allowed to attend any of the Prom activities.

BUS CONDUCT

1. To help ensure the safety of the many students who ride the school buses it is necessary that classroom conduct is expected on the buses.
2. The bus driver is in charge of the bus and all students are expected to comply with the requests of the driver.
3. On field trips, school sponsored trips, etc., the same conduct as indicated above is to be maintained and the teacher/sponsor on the bus will be in charge.
4. Misconduct on a bus may result in the loss of the privilege to ride the bus. If a student rides the bus to an activity the student must also ride it back unless prior arrangements have been made by contacting in person or by phone, (no notes) or if parents are at game or activity in person and student is released to them by the sponsor of the activity or Principal.
5. During bad weather, snow, ice, water, the drivers are instructed to use their own judgment as to whether to travel on certain roads. Should a bus be unable to travel a road due to conditions, students will not be recorded absent.

ORGANIZATIONS

1. BETA CLUB: This organization is for honor students, grades 9-12. The purpose of Beta Club is to promote scholarship, leadership and good citizenship in the student body at Cooter High School. A student must have a "B" average, that is an 85% or above, for the preceding semester to become eligible for membership.
2. BAND: The Cooter Wildcat Band performs as both a marching unit and concert band representing the school in parades, festivals, and concerts. Attendance at concerts and parades is mandatory for band members.
3. FBLA: The Cooter FBLA is an association of students preparing for careers in business and business-related fields. FBLA is a business based and leadership program designed to compliment academics while accelerating a student's leadership skills.
4. STUDENT COUNCIL: Student Council is an organization open to students meeting the requirements established in the following Constitution.

CONSTITUTION OF COOTER HIGH SCHOOL STUDENT COUNCIL

ARTICLE I: NAME AND OBJECTIVES

Section I The name of the governing body of the students of Cooter High School shall be the "Cooter High School Student Council."

Section II The objectives of the Student Council are as follows:

- A. To improve student-teacher relationship.
- B. To improve school sportsmanship and relations between Cooter High School and other schools.
- C. To provide student leadership for various school projects and promotion of school activities for students.
- D. To encourage students to take pride in the care and maintenance of the school building and grounds.
- E. To advise the Principal on matters relating to the interest and welfare of the student body.
- F. To enable the students to learn and practice the principles of democracy and to develop characteristics of good citizenship.

ARTICLE II: MEMBERSHIP

Section I The following shall be voting members:

- A. The two representatives from each class. The representatives of each class must be of the opposite sex.
- B. A President, Vice-President, Secretary, and Treasurer will be elected from each class.
- C. The President will vote only in case of a tie.

ARTICLE III: QUALIFICATIONS

Section I A student must have a 2.0 GPA (no grade lower than a C) in all classes the preceding semester to be eligible for membership. The student must also maintain a 2.0 GPA (no grade lower than a C) while he/she is a member.

Section II The student must have attended one full semester previous to the time the term commences, with the exception of the seventh grade. The student must have attended one full semester at Cooter High School. R-III students are exempt from this requirement.

ARTICLE IV: OFFICERS

Section I Offices and Duties

A. President

1. The President will preside at all meetings.
2. Call special meetings.
3. Appoint all committees.
4. Assume such other duties as are generally associated with this office.
5. The President will hold no other school Presidency.
6. The President must be a Junior or Senior.

B. Vice-President

1. The Vice-President will perform all duties of the President in case of absence.
2. The Vice-President will perform such other duties as are usually associated with this office.

C. Secretary

1. The Secretary will keep minutes of meetings.
2. Keep an accurate attendance record.
3. Handle all official correspondences.

D. Treasurer

1. The Treasurer will be in charge of all funds both collection and disbursement, and will keep accurate records of such funds.
2. Make monthly report on the financial status of the organization to its membership.
3. The books shall be audited at the end of the year by a committee of the Student Council Representatives and the results of this audit will be submitted to proper authorities.

E. Reporter

1. The reporter will report Student Council happenings to the school paper in time for publication.

ARTICLE V: REMOVAL OF MEMBERS

Section I: Reasons for Removal

- A. Failure to maintain a 2.0 GPA (no grade lower than a C)
- B. Repeated failure to attend meetings.
- C. Failure to represent the class and school properly and fairly.
- D. Failure to carry out duties as an officer or representative.
- E. Any other actions which are detrimental to the welfare and best interest of the school.

Section II: Method of Removal

- A. Student Council will present charges of impeachment to faculty.
- B. A two-thirds majority vote of the entire faculty is necessary to carry out an impeachment.

Section III: Vacancies

- A. A special election of the class or classes involved will be called to fill the office.
- B. Representatives shall be elected by the class from which the former representative was elected should a vacancy occur.

ARTICLE VI: MEETINGS

- Section I Regular meeting.
- Section II Special meetings will be called when necessary.

ARTICLE VII: SPONSOR

- Section I The sponsor will be the Principal or a faculty member appointed by the Principal. The sponsor will advise but will not vote.

ARTICLE VIII: QUORUM

- Section I A quorum will consist of three-fourths of the members.

ARTICLE IX: POWERS

- Section I All powers of the Student Council are delegated to it by the school administration. Therefore, the administration has the right to veto any act of the Student Council or to revoke any of the powers held by the Student Council.

HOMEcoming COURT/QUEEN QUALIFICATIONS

1. Qualifications include a 2.0 GPA, as well as, good standing at school and within the community.
2. Candidates should meet the following citizenship requirements: No children, not pregnant, no visible tattoos, and no infractions with law enforcement.
3. There will be two candidates picked from grades 9, 10, 11, and 12.

4. The basketball players will pick one girl from each grade; such as ninth-grade basketball players will pick from their respective grade. The student body will then also pick one candidate from each of their respective grades.
5. Should there not be a ninth-grade girl who meets the necessary qualifications, the basketball players will then pick the girl at-large.
6. The candidates will then be voted on by the entire student body for Queen.
7. The Homecoming Dance will be for grades 7-12.

CLASS OFFICER QUALIFICATIONS

1. Qualifications include a 2.0 GPA, as well as, good standing at school and within the community.
2. Candidates should meet the following citizenship requirements: No children, not pregnant, no visible tattoos, and no infractions with law enforcement.
3. Each class will elect five (5) class officers: President, Vice President, Secretary, Student Council Member (Boy), and Student Council Member (Girl).

ELIGIBILITY FOR INTERSCHOLASTIC SPORTS

Any person wanting to participate in athletics must meet all the requirements established by the school and the coach. Participation in athletics is a privilege and not an inherent right.

An athlete is ineligible to participate in athletics:

1. If the athlete is not a good school citizen.
2. If the athlete does not meet the state requirement of having earned, the preceding semester of attendance, a minimum of 3.0 units of credit or have earned credit in 80% of the maximum allowable classes in which any student can be enrolled in the semester, whichever is greater, at your school.
3. If the athlete failed more than one (1) class the previous grading period.
4. If the athlete has competed in a sport for all or parts of four seasons.
5. If the athlete enters school at a point during the semester later than the first eleven days.
6. If the athlete is 19 years of age before July 1.
7. If the athlete transfers from another high school to Cooter without corresponding change of residency by the parents.
8. If the athlete has attended high school more than eight semesters.

STUDENT INSURANCE

Accident insurance is provided at cost to all students. Students are encouraged to purchase the accident insurance which is nominal in cost but broad in coverage. Information concerning the details of the insurance is in a brochure given to each student during the first week of school. Claim forms may be obtained in the Principal's office.

Any student participating in athletics or vocational classes must have the school insurance before they can practice, play, or attend vocational classes. This insurance is a safety net for all parties involved.

DRUG POLICY

The administration and faculty of The Cooter R-4 School District strongly believe that the unlawful possession and use of illegal drugs and alcohol is wrong and detrimental to the overall well-being of this school district. Furthermore, this district believes the use and abuse of illegal substances can be harmful to the health of the person using them.

The Cooter Board of Education, in accordance with laws regarding the use of illegal drugs, has adopted the following policy for any student under the influence of a controlled substance. Students involved in taking a controlled substance--traveling to or from school or during the school day--will be handled in the following manner. The administration of the Cooter R-4 School District stresses to parents and students that compliance with these standards is mandatory.

- First: The parents will be notified to pick up the student and to a physician for diagnosis.
- Second: If the diagnosis of the problem by a physician is that the student is under the influence of a controlled substance or alcohol, the student will be suspended from attending school for ten or more days, or can be reduced to a five day suspension if the student and parent consent to counseling for a minimum of two sessions. Both the parent and student must appear before the Superintendent and Principal before the student may be reinstated in school.
- Third: Any reoccurrence will result in expulsion for the remainder of the school Year.

STUDENT DRUG ABUSE POLICY

The Cooter R-4 Board of Education recognized that student drug abuse is a significant health and safety problem for schools. Among the problems, substance abuse negatively affects students' health, behavior, learning, reflexes, and the overall development of individual students. A student who uses drugs can be a danger to him/herself, or a member of their team or organization. Drug abuse includes, but is not limited to, the use of illegal controlled substances, substances represented to be controlled, and misuse of legal drugs and medications. The administration has noted an increase in the evidence of drug use by our students, including those participating in extracurricular activities. Students who participate in extracurricular activities are respected and admired by a large segment of the student body and are expected to conduct themselves as good examples of conduct, sportsmanship, and training.

The purposes of the Cooter R-4 School District's Student Drug Abuse Policy include:

1. To send a clear message that the district is committed to eliminating student drug abuse or to helping students experiencing drug abuse problems.
2. To work cooperatively with the parents by assisting them in keeping their children free from drug abuse.
3. To deter drug abuse or misuse by all students.
4. To establish standards of conduct for district students.

5. To identify students who are misusing drugs so that intervention plans can be implemented by home and school.
6. To establish a safe environment for student athletes during competition and generally for all students.
7. To provide a vehicle for parents to become aware of chemical abuse problems involving their children that corrective action may be taken.
8. To provide referrals for students who need evaluation and counseling.

It is not the purpose or intent of the Cooter R-4 School District’s Student Drug Abuse Policy to identify students for punishment under the Cooter R-4 School District’s Discipline Code.

The Cooter R-4 School District’s Drug Testing Program will test students, grades 7-12, who participate in extracurricular activities.

The following extracurricular activities will fall under the Cooter R-4 School District’s Drug Testing Program:

Academic Team	Basketball	Vehicle Drivers
Band	Cheerleading	Volleyball
Beta Club	FBLA	
Baseball	Student Council	

Selection of students to be tested will be performed randomly on a lottery style basis by the building principal. With the exception of the Superintendent, no other staff, faculty, or administration will have access to this list. Students to be tested will be randomly, with all students who are participating in that activity not necessarily selected during the activity season. MedDirect will be used as Cooter R-4 School District’s testing agency.

The test results will be disclosed only to the Principal who will disclose in writing the results of any positive or negative test to the student and the student’s custodial parent or guardian.

If a student tests positive, the student will be retested the following day in order to confirm the results. These 2 results will be considered the first positive test. **Upon the occurrence of the first positive test, the Principal will schedule a conference with the student’s parents to explain the results. Counseling, at the student’s expense, will be strongly recommended for every student who tests positive. The student will be suspended from all extracurricular activities for thirty (30) school days.** During the time of suspension, the student may attend other school-sponsored activities but shall not participate as a member of an extracurricular group.

After forty-five (45) days, the district’s outside testing agency, at the student’s expense, may immediately retest the student or, if the student chooses, he/she will be tested at the Cooter R-4 School District’s expense during the next scheduled testing cycle following the thirty (30) day suspension. A written copy of the test results will be given to the Principal. **If this or any other subsequent test during that school year proves to be the student’s second positive test, the student will be suspended from all extracurricular activities for one (1) calendar year.** To regain eligibility after twelve (12) months, the student must have a negative test at a pre-designated site at the student’s expense. If the retest is negative the suspension from extracurricular activities will be lifted.

Upon the occurrence of a third positive test while enrolled in the Cooter R-4 School District, the student will be suspended from all extracurricular activities sponsored by the Cooter R-4 School District for the remainder of the time that he/she is enrolled in the Cooter R-4 School District.

Upon the occurrence of all positive tests, counseling, at the student’s expense, will be strongly recommended.

***By signing that you have read and abide by the policies in this handbook, you are agreeing that if you/your child participate in any of the extracurricular activities listed in the Cooter R-4 School District Student Drug Abuse Policy that he/she will be subject to the Cooter R-4 School District Drug Testing Program.**

WEAPON POLICY

WEAPON: Defined as a firearm and the following items as defined in section 571.010 RSMo: blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, brass knuckles, a machine gun, a projectile weapon, a rifle, a shotgun, a spray gun, or a switchblade knife.

The Board of Education of the Cooter R-4 School District adopted and implemented the following gun-free school policy beginning the 1995-96 school years:

1. Students found in possession of a weapon as defined in Section 921 of Title 18 of the United States Code will be expelled from school for a period of not less than one year or expulsion of a student who is determined to have brought a weapon to school in violation of district policy. This applies to any student bringing a firearm to school, in addition to any student found with a firearm in their possession.
2. The district's chief administering officer may modify the expulsion requirement on a case-by-case basis to comply with the discipline of students with disabilities in accordance with the requirements of part B of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act.
3. The policy shall not prevent the district from providing educational services in an alternative setting for the suspended student. These services do not apply to expelled students.
4. District employees following this policy shall not be civilly liable.

ACTS OF VIOLENCE

Acts of Violence is defined as exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property, on a school bus, or while involved in school activities.

The Cooter R-4 School District will comply and maintain records of any serious violation of district policy. The Principal will immediately report each of the following incidents to the appropriate local law enforcement agency and to the Superintendent:

1. Any instance when a person is believed to have committed an act which if committed by an adult would be assault in the first, second, or third degree, sexual assault, or deviate sexual assault against a student or school employee, while on school property, a school bus, or while involved in school activities.
2. Any instance when a student is discovered to have on or about such pupil's person or among the pupil's possession or placed elsewhere on the school premises any controlled substance as defined in section 195.010 RSMo.

COOTER R-4 SCHOOL DISTRICT DISCIPLINE POLICY

The Missouri Legislature recently passed a law requiring each local district to possess a written discipline policy. The Cooter R-4 School District adopted the following policy and reserves the right to add to the policy things that may be stated in The Public School Laws of Missouri or The Constitution of Missouri pertaining to schools in Missouri.

Purpose of the Policy

- A. The purpose of this discipline policy is to meet the mandate of the legislation which requires each local district to possess a written discipline policy.
- B. The purpose of this discipline policy is to prevent actions which might interfere with the educational mission of the school.
- C. The purpose of this policy is to ensure a safe and orderly environment for learning in the district. This policy will provide for all affected a clear statement of the expectations this school district has for its students and the consequences which will follow when deviations from the expectations occur.
- D. Selected Missouri laws may be cited or quoted to offer evidence of the legal authority of the Board of Education in matters regarding the disciplinary policy.
- E. A major responsibility of the faculty is the continuance of efforts toward maintaining and improving desirable student behavior. All teachers in the Cooter R-4 School District have the responsibility and authority to enforce discipline at anytime. In addition, the faculty has the authority to correct any student, when necessary, without hesitation.
- F. The administration shall report acts of school violence and or drug offenses to teachers and other district employees with a need to know. School administrators are to report acts of violence to proper authorities.
- G. Need to know is defined as school personnel who are directly responsible for the student's education or who interact with the student on a professional basis.
- H. Phrase, "Act of school violence," refers to the exertion of physical force to a student with the intent to do serious physical injury while on school property, including a school bus or while involved in school activities.
- I. DRUGS: Any substance deemed illegal by law or prescription drugs not communicated to the Principal or the nurse.

FORMS OF DISCIPLINE

CORPORAL PUNISHMENT

- A. Laws applicable to school Section 563.061 and Section 568.060.
- B. Chapter 171 School Operations. Section 171-11 conduct of Pupils "There is no such thing as reasonable punishment from a malicious motive." 88 MO. A. 354.
- C. A teacher has the right to inflict reasonable punishment for misconduct by paddling. It must be administered for a salutary purpose to maintain the discipline of the school.
- D. When a paddling is administered by a teacher or administrator there will be a witness and two disciplinary forms will be completed. One form should be turned into the Superintendent of

Schools and the other form should be turned into the Principal. The forms should be turned into the respective locations the day of the paddling.

E. A student is not to receive but one paddling per day. It is the teacher's responsibility to check to see if the student has been paddled by someone else that day.

F. The teacher or Principal is to ask the student if there is a medical or any other physical reason as to why the student may not receive the paddling.

LUNCH DETENTION

Lunch Detention is an alternative form of punishment used at the discretion of the Principal and/or Superintendent. When a student is assigned to lunch detention, the student will report to the Principals office at 11:45. Lunch detention is 11:45 – 12:20. The student is not allowed to go uptown for lunch nor is the student allowed to go to the vending machines for lunch. Lunch will be brought to them from the school cafeteria

SATURDAY DETENTION

Saturday Detention is an alternative form of punishment used at the discretion of the principal and/or Superintendent. When students are assigned a Saturday Detention they are to report at 7:00 a.m. and will be dismissed at 10:00 a.m. Students will be allowed to make up work for full credit, if the student does not have work, they will write from the student handbook. If the student is absent from Saturday Detention they will be assigned an additional Saturday and a mandatory parent conference with administration.

OUT OF SCHOOL SUSPENSION AND EXPULSION

The Principal has authority to temporarily suspend any student for misbehavior or for other sufficient reason. The suspension is for such time as the Principal determines necessary for proper adjustment. However, the period of suspension shall not exceed ten days. While a student is suspended he/she is not allowed to come on campus or attend extra-curricular activities. The student receives no credit for the days he/she is suspended or expelled.

Students conducting themselves in such manner as to have a detrimental and demoralizing effect on the student body may, upon recommendation of the Principal and Superintendent, be suspended for a period of time not to exceed 90 days or may be expelled from school by the Board of Education. The length of suspension may vary depending on the offense and the number of offenses.

Some of the causes for suspension or expulsion are as follows:

- A. Continued willful disobedience.
- B. Deliberate trifling in school. Not passing the majority of classes.
- C. Damaging or defacing school property.
- D. Defiance or disrespect.
- E. Repeated truancy.
- F. Profanity or vulgarity.
- G. Stealing.
- H. Immoral conduct.
- I. Smoking, gambling, drinking beer, alcohol, etc., or the use of any intoxicating substance on campus.
- J. Fighting.
- K. Chronic tardiness.

IMPORTANT: Punishment for each offense mentioned may vary according to the severity of the offense. For example, third and fourth offense punishment may be applied if the misbehavior is extreme even on the first offense.

NOTE: By Missouri Law, a building Principal may suspend a student from school for a period not to exceed 10 days. The Superintendent may suspend from school for a period not to exceed 90 days. The Board of Education, by Missouri Law, may permanently expel a student. In cases involving students who are deemed as habitual offenders, the student and parents will be asked to appear before the Board of Education.

STUDENT ELECTRONIC MEDIA POLICY

Developments in electronic media in recent years have resulted in enhanced communication opportunities. Thus, the use of electronic devices in schools poses increasing risks of school disruptions, academic dishonesty, bullying, and other criminal activity. As a result, beginning with the 2010-2011 school year, student's cell phones, digital cameras, iPods and any other similar electronic devices will be prohibited during the instructional day, as well as, in any dressing areas during extracurricular activities. Starting 1st semester, the Cooter R-4 School District would like to give the students and parents an opportunity to adjust to the new cell phone policy, therefore the consequences will be less severe during this transition period. However, starting 2nd semester students will be held more accountable for their actions, and any offenses of this policy will result in more serious consequences. See the following disciplinary outline below for specific violations.

*Any electronic device SEEN on campus will be confiscated until the end of the day. Students will be able to pick up their device in the Principal's Office.

- 1st Offense: 4 Saturday Detentions
- 2nd Offense: OSS
- 3rd Offense: Disciplinary conference will be held with the parents to discuss further actions.

*The Cooter R-4 School District realizes, and has taken into consideration, that there will be situations that arise where the student or parent may need to get a hold of one another. In such instances, if a student needs to reach their parents they must speak with the Principal to obtain permission to use the office telephone. If the parents need to reach their student, they may contact the Principal's Office at 573-695-4972 or the Superintendent's Office at 573-695-3312.

ACADEMIC DISHONESTY/CHEATING

The deliberate misrepresentation of academic, artistic, mechanical or athletic work, accomplishments, achievements or aptitudes as that student's creation, product, possession or property will not be tolerated.

- 1st Offense: No Credit for Assignment/Lunch Detention
- 2nd Offense: No Credit for Assignment/Saturday Detention
- 3rd Offense: No Credit for Assignment/OSS

CLASSROOM BEHAVIOR/ HORSE PLAY

Students are required to do all assignments given by teachers. Students should not disrupt the classroom or disturb others. Students are required to come to class prepared to study. That is, they should bring textbook, paper, pen or pencil, and all materials required by the teacher.

- 1st Offense: Corporal Punishment

2nd Offense: Saturday Detention
3rd Offense: OSS

FIGHTING/INSTIGATING TROUBLE/THREATS

An attempt will be made to determine guilt or innocence of all parties. If innocence cannot be determined both parties will be punished both on and off campus.

1st Offense: Corporal Punishment/OSS
2nd Offense: Saturday Detention/OSS
3rd Offense: Expulsion

INSUBORDINATION/DISRESPECT TO STAFF MEMBERS

A student shall not fail to comply with reasonable directions, requests, and commands of teachers, substitute teachers, teacher aides, administrative personnel, bus drivers, custodians, or other authorized personnel.

1st Offense: Corporal Punishment
2nd Offense: Saturday Detention
3rd Offense: OSS

DISRESPECTFUL/DISRUPTIVE CONDUCT OR SPEECH

Students shall not use verbal, written, pictorial or symbolic language or gesture that is directed at any person and that is rude, vulgar, defiant, or considered inappropriate in educational settings, the safe transportation of a student, or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

1st Offense: Corporal Punishment
2nd Offense: Saturday Detention
3rd Offense: OSS

SMOKING OR USING OTHER TOBACCO PRODUCTS ON OR OFF CAMPUS

A. Smoking on school grounds or in the school buildings is against State Law.
B. Any student caught smoking, chewing, or dipping tobacco on school grounds, inside school buildings, or uptown during school hours will be subject to suspension from school.

1st Offense: Loss of off-campus privileges/Saturday Detention
2nd Offense: Loss of off campus privileges/OSS
3rd Offense: Disciplinary conference will be held with the parents to discuss further actions.

VANDALISM/DESTRUCTION OF SCHOOL PROPERTY

A student shall not willfully damage or attempt to cause damage to real or personal property belonging to the school, staff, or students. Two criteria will be taken into consideration:

- A. Accidental Destruction
- B. Premeditated Destruction

If a student accidentally destroys school property while performing normal activity he/she will not be disciplined. If a student destroys property while misbehaving he/she will be disciplined.

- 1st Offense: Repair/ pay for destroyed property and Saturday Detention.
- 2nd Offense: Repair/pay for destroyed property and OSS.
- 3rd Offense: Repair/pay for destroyed property and report to police.

STEALING

A student shall not steal or attempt to steal property belonging to the school or public or private property while under the jurisdiction of the school.

- 1st Offense: Return/replace stolen item and Saturday Detention.
- 2nd Offense: Return/replace item and OSS.
- 3rd Offense: Report to police.

GAMBLING

A student shall not wager, bet or risk money or other stakes on a school-related activity or event or engage in the act of gambling while on school property.

- 1st Offense: Corporal Punishment/Saturday Detention
- 2nd Offense: OSS
- 3rd Offense: Expulsion

PUBLIC DISPLAY OF AFFECTION

Public display of affection such as holding hands, kissing, etc... is not appropriate behavior at school. Failure to comply with this rule will lead to disciplinary action.

- 1st Offense: Verbal Reprimand
- 2nd Offense: Corporal Punishment/Saturday Detention
- 3rd Offense: OSS

SEXUAL HARASSMENT

- A. Use of unwelcome verbal, written or symbolic language based on gender or of a sexual nature that has the purpose or effect of unreasonably interfering with a student's educational environment or creates an intimidating, hostile or offensive educational environment. Examples of sexual harassment include, but are not limited to, sexual jokes or comments, requests for sexual favors, indecent exposure and other unwelcome sexual advances.
- B. Unwelcome physical contact based on gender or of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creates an intimidating, hostile or offensive educational environment. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether or not the touching occurred through or under the clothing.

- 1st Offense: Corporal Punishment/Saturday Detention
- 2nd Offense: OSS
- 3rd Offense: Expulsion

BULLYING/HAZING

In order to promote a safe learning environment for all students, the Cooter R-4 School District prohibits all forms of bullying, hazing and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined in accordance with Board policy. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to bullying or hazing are instructed to promptly report such incidents to a school official.

In addition, district staff, coaches, sponsors and volunteers shall not permit, condone or tolerate any form of bullying or hazing or plan, direct, encourage, assist, engage or participate in any activity that involves bullying or hazing. District staff will report incidents of bullying and hazing to the building principal. The principal shall promptly investigate all complaints of bullying and hazing and shall administer appropriate discipline to all individuals who violate this policy. District staff that violates this policy may be disciplined or terminated.

The superintendent will provide for appropriate training designed to assist staff, coaches, sponsors and volunteers in identifying, preventing and responding to incidents of bullying and hazing.

The district shall annually inform students, parents, and district staff and volunteers that bullying and hazing is prohibited. This notification may occur through the distribution of the written policy, publication in handbooks, or verbal instructions by the coach or sponsor at the start of the season or program.

Bullying – For purposes of this policy, bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyberthreats. Cyberbullying is sending or posting harmful or cruel text or images using the Internet or other digital communication devices. Cyberthreats are online materials that threaten or raise concerns about violence against others, suicide or self-harm.

Hazing – For purposes of this policy, hazing is defined as any activity. On or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity.

Hazing may include those actions that subject a student to extreme mental stress including, but not limited to, sleep deprivation, physical confinement, forced conduct that could result in extreme embarrassment or criminal activity, or other stress-inducing activities. Hazing may also include, but is not limited to: acts of physical brutality; whipping; beating; branding; exposing to the elements; forcing consumption of any food, liquor, drug or other substance; forcing inhalation or ingestion of tobacco products; or any other forced physical activity that could adversely affect the physical health or safety of an individual.

Hazing may occur even when all students involved are willing participants. Hazing does not occur when a student is required to audition or try out for an organization when the criteria are reasonable, approved by the district and legitimately related to the purpose of the organization.

1 st Offense:	Corporal Punishment/Saturday Detention
2 nd Offense:	OSS
3 rd Offense:	Expulsion

RULES GOVERNING NIGHT ACTIVITIES

- A. At performing functions such as vocal music and band concerts, plays, athletic events, and other similar events, the same behavior as expected in classrooms is expected. In addition to quiet, attentive attitude, students are to remain seated until the conclusion of the event or activity.
- B. At athletic contests, dances, and other similar events the following will be enforced:
1. Drug and alcohol policy
 2. When students leave an event they may not return. Do not go outside. If you leave you must pay in to reenter.
 3. When a student is absent during the day of an activity, the student must obtain permission from the principal before attending.
 4. During athletic events students are to remain inside the gym and remain seated while the game is in progress. The lobby is to be clear during the game. Do not loaf in the halls, restrooms, or outside.
 5. Students removed from events for disciplinary reasons must leave campus. A conference will be held the following school day to determine whether or not the student may return to future events.
 6. Students are to find a place to sit and stay there while the game is played. Do not move from place to place in the gym. Do not block the entrance from the hallway to the gym.
 7. If you are going to sit with the pep club, stay there until halftime of each game.
 8. Booing the officials or other unsportsmanlike behavior will not be allowed.
 9. Remember you came to see the event. If you are not interested in the event, then stay home. In addition, the athletic teams appreciate support fans may give.
 10. Students under the age of 6th grade must be attended by a responsible teenager or adult.

DRESS CODE

- A. Any personal appearance or attire of pupils which creates a disturbance or commotion within the school that is a detriment to health or the program of study will not be tolerated. Clothing bearing writings or slogans considered profane or indecent will not be tolerated.
1. Shorts may be worn to school that are mid-thigh length. P.E. shorts, track, jogging, and biking shorts are not to be worn.
 2. Mini-skirts and shorts that are not mid-thigh length are not allowed.
 3. Bare shoulder apparel may be worn so long as there is no exposure of an undergarment such as a bra or t-shirt. In addition, this apparel must not expose any anatomical areas of one which may chose to wear such apparel.
 4. Bare midriff (stomach) apparel may not be worn.
 5. Female students are not allowed to wear cut-off sleeveless shirts.

6. Any T-shirt which displays slogans or symbols deemed either vulgar or inappropriate are not to be worn. Mesh or see through T-shirts are not to be worn.
7. Male students are not allowed to wear tank tops or cut-off sleeveless shirts.
8. No pajamas or house shoes of any kind.
9. Combs, picks, and hair rakes are not to be worn in the hair or carried in the pocket. Chain billfolds, head phones, games, and lasers must not be brought to school.
10. Blue jeans, slacks, and pants of any kind are not to be worn if they have holes above the knees. No sagging.
11. Male students are not allowed to wear earrings of any type.
12. Body piercings except for traditional piercings will not be allowed.
13. Ball caps or hats shall not be worn in the halls or in the classrooms during school hours; however, students are permitted to wear such apparel in the gym after school hours during activities so long as the cap or hat is worn in a tasteful and proper manner with the bill of the hat or cap facing forward. Students must remember to remove the hat or cap during the National Anthem. No hooks may be worn in the ball cap or hat.
14. No sunglasses shall be worn in the halls or in the classrooms.
15. No alcohol and/or drug related slogans shall be worn.
16. Haircuts, hairstyles or hair color that is non-traditional to the point of causing distractions will not be allowed.
17. Students should always dress properly. Students appearing at an activity dressed improperly will be told to leave and will not be allowed to participate in the activity. Students disobeying the dress code will be punished by: being sent home to change clothes, detention or corporal punishment and/or a conference with parents.

1st Offense: Warning not to wear improper clothing and/or sent home to change clothes.

2nd Offense: Corporal Punishment/Saturday Detention/Home to change clothes.

3rd Offense: OSS /Conference with parents

RULES GOVERNING STUDENT VEHICLES

- A. Cars are to be parked on campus in the student parking area which is located on the Southwest side of campus. The car is to remain on campus for the entire school day. Students are not to drive cars at noon or any other time during school hours.
- B. Students who drive must be in the parking lot, parked, and out of their cars when the first bell rings signaling the beginning of school. Students are not to drive around the school before school. Once the car enters the campus it is to be parked. When school is dismissed, the student is to leave the campus and not return to loiter. Speeding around the school will not be

tolerated.

C. Students will not be allowed to sit in a car during school hours. This includes before school, noon, and after school.

D. Students are not to get into cars while downtown during lunch or before school.

E. Any violation pertaining to school policy will result in the student being subject to suspension and could result in the student's right to drive to school being revoked.

- 1st Offense: Saturday Detention
- 2nd Offense: Loss of driving privileges for 30 days.
- 3rd Offense: Loss of driving privileges for the remainder of the year.

BEHAVIOR NOT COVERED

The Cooter R-4 School District reserves the right to punish behavior that is subversive to good order and discipline in the school even though such behavior may not specified in the Student Handbook.

THE COOTER R-4 SCHOOL DISTRICT BOARD OF EDUCATION BOOK OF POLICIES, RULES, AND REGULATIONS WILL BE CONSIDERED A PART OF THIS HANDBOOK. ANY AND ALL GUIDELINES SET FORTH THEREIN ARE APPLICABLE TO THE STUDENTS, FACULTY, AND ADMINISTRATION OF THE COOTER JR. /SR. HIGH SCHOOL.

**THIS HANDBOOK APPROVED BY THE BOARD OF EDUCATION
July, 2011**

COOTER R-4 SCHOOL DISTRICT STUDENT HANDBOOK POLICIES & PROCEDURES AGREEMENT

I, (Student Name) _____, have fully read, understand and accept the expectations and consequences stated in the Cooter R-4 School District Student Handbook.

I, (Parent/Guardian Name) _____, have fully read, understand and accept the expectations and consequences that are expected of my son/daughter while they are in attendance at the Cooter R-4 School District.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____